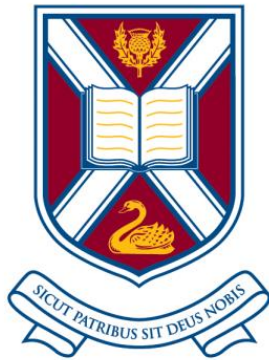


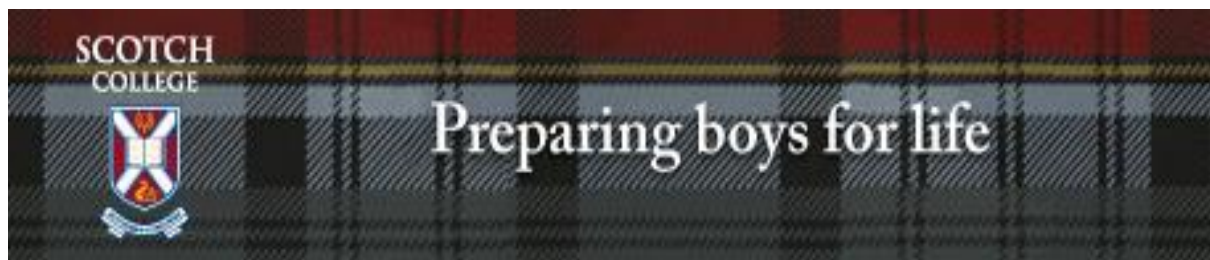
**SCOTCH
COLLEGE**



YEAR 8 2020

STUDENT EXCHANGE

APPLICATION DOCUMENT



STEPS TO BECOME AN EXCHANGE STUDENT

Boys interested in becoming exchange students must apply formally. All Round Square schools involved in the exchange programme require students to undergo a similar application process. This is to ensure that the students who are selected for exchange are committed and fully aware of their responsibilities as an exchange student.

Step 1: Scotch is offering Year 8 exchanges for two weeks to the following schools at the time of writing:

Ivanhoe Grammar School, Victoria
Trinity Anglican School, Queensland
Billanook College, Victoria
St Philip's College, Northern Territory
Scotch Oakburn College, Tasmania
The Armidale School, New South Wales
Ballarat Grammar School, Victoria
Westminster School, South Australia
Woodleigh School, Victoria

Boys and their parents are expected to visit the websites of each school they are considering and to have thoroughly researched the schools before making selections. It is important to note:

- There will be no guarantee that a boy's first choice will be offered
- Please be aware that the exchange process is reciprocal. The Scotch family will be expected to host an exchange student from interstate in return. Boarders will be able to host a guest in Keys House.
- Even if a boy is accepted by our School to be considered for exchange, there is NO guarantee that it will occur, although we will endeavour to support and progress the application as best we can

Step 2: Complete the Application Form with references as indicated.

Step 3: Attend an interview when arranged

The Participant's Role in the Round Square Exchange Programme

Being chosen to participate in a Round Square exchange is not a holiday opportunity. Boys selected for a Round Square exchange will be representing Scotch College. Boys would be expected to choose subjects similar to those that they study here and they may receive a report from their host school for their studies. Those going on exchange would be expected to participate in the sports programme of their host school and also any service programmes. In short, they would become fully immersed in the culture of the school.

Each exchange is unique. The timing of the exchange will depend on the arrangement of the academic year and scheduled events at each school. Scotch boys may be asked to host first before they go to the school reciprocating – or vice versa.

When hosting a student it is expected that the host family would extend to him/her the full hospitality of Perth and the South West region (within reason). As much as possible, the aim is to give the exchange student an understanding of our region and it's highlights. Families will be responsible for collecting visiting students from the Perth airport, as well as seeing them off at the airport at the end of their stay. Daily travel arrangements for a visiting student will be the responsibility of the host family. If possible, boarder families should make every effort to host their son's exchange partner during weekends.

Expenses

The main cost of participating in the exchange programme is that of travelling to the host school. Your student will be covered under the School's travel insurance policy. School fees for Scotch would continue to be paid for the duration of the exchange. Only the extra-ordinary expenses incurred by the student whilst at the host school would need to be paid for (eg camps, excursions, stationery and uniform hire if necessary). The host family would pay normal costs associated with living, but additional entertainment costs and lifestyle costs would need to be paid for by your student.

It is also suggested that your son take a small gift to say thank you to the exchange school/host family. School scarves or ties are an ideal gift; otherwise you may consider a gift from Western Australia.

Timing of Application

An application to participate in the exchange programme should be made as promptly as possible to enable the College time to seek an appropriate placement. Please remember that this process takes time and is reliant on the other school agreeing to participate.

Organising Travel

Once an exchange has been accepted, it is the responsibility of the parents to make the required travel bookings. While Scotch will recommend a travel agent regularly used by the College, the responsibility for arranging flights will rest with parents. In most cases, the parents of both exchange students will be in communication with each other in order to arrange collection from the airport. While the schools involved will not directly organise the travel, they will provide assistance if required. Copies of travel arrangement will need to be submitted to both schools for checking and record keeping.

Hosting a Student

Exchanges take place in the spirit of friendship and hospitality. Host families need to make their guest welcome and understand that for most exchange students, this will be the first experience of travelling away from their family. It is important that all Scotch students going on exchange understand that their host family will make every effort to reciprocate the welcome. Both schools will undertake to ensure that the experience for the students involved is both rewarding and safe. Boys will have contact information (email/phone number) of the Scotch Exchange Co-ordinator, the host school Exchange Co-ordinator and their parents. This information will enable the student to contact someone immediately, should they feel anxious or unsafe in a home stay environment. There is a certain amount of trust, good will and common sense in all exchanges. It is expected that boys going on exchange will establish communication with their host family to find out as much as they can about the school they will be visiting. The more each boy knows about the school/city before he goes, the more prepared he can be and, hopefully, the more enjoyable the experience.

Working With Children Cards

We request all members of the family living in the host home (over the age of 18 years) of a Scotch student to provide a copy of their WWC card once an exchange is approved. WWC application forms can be obtained from Scotch Middle School Reception. For further information about the WWC cards please go to www.checkwwc.wa.gov.au. Please forward a photocopy of your WWC card to the Middle School Round Square Coordinator, Mrs Angela Paunoski angela.paunoski@scotch.wa.edu.au.

Additional Information

Each Round Square School has its own Health and Medical Forms and will send the relevant forms to the applicant for completion as a matter of course. Each Round Square School also has its own policies on Information Technology and the use of laptops. Please check with your host school what their expectations are around laptops and Internet access at school. Some schools have a one-to-one laptop program similar to Scotch College, others will not. Some schools will allow you to bring your Scotch laptop to their campus and other schools will prefer to loan you the use of their school laptops. At Scotch, visitors would be expected to loan a Scotch laptop for use at the College.

YEAR 8 EXCHANGE APPLICATION FORM

Name:					
House:		Year:		Age:	
Date of Application:					
<i>All of the following must be completed to ensure your application can be accepted</i>					
Date of Birth:			Country of Birth:		
City of Birth:			Nationality:		
Home Address:					
Home Telephone:			Mobile:		
Email:					
Father's Name:					
Occupation:					
Home Address:					
Home Telephone:			Mobile:		
Email:					
Mother's Name:					
Occupation:					
Home Address:					
Home Telephone:			Mobile:		
Email:					
Language spoken at home:					

Exchange School Preference List

1 st preference:	
2 nd preference:	
3 rd preference:	
4 th preference	
5 th preference	
6 th preference	
7 th preference	
8 th preference	
9 th preference	

State the reasons you are applying to be an exchange student. Consider what you would gain from the experience:

Why do you think you would be a good ambassador for Scotch College ?

What do you anticipate as the best and most challenging parts of the experience ?

List the school based co-curricular activities you have been involved in the past two years. Include all sports, skills, service and camps:

What are you passionate about and why ?

What out-of-school activities do you attend ?

What are your hobbies ?

What are your strengths ?

What do you consider to be your areas of improvement?

List the languages you speak, in order of fluency:

Have you been away from home alone before ? How would you feel about boarding while you are away, if you were partnered with a boarder ?

Please mention any dietary requirements/medical conditions/allergies that will need to be taken into consideration to facilitate your exchange. (If successful, you will be asked to complete a more comprehensive medical form.)

Please record any other information you feel is relevant to going on exchange:

HOME ROOM TEACHER REFERENCE

Your student has applied for a two week national exchange this year.

Your rating of the candidate on the following scale is: *(Please circle the appropriate response.)*

	Outstandin g		Good	Average	
Ability to mix well with people	5	4	3	2	1
Application to study	5	4	3	2	1
Personality	5	4	3	2	1
Personal maturity	5	4	3	2	1
Willingness to be involved in co-curricular activities	5	4	3	2	1

Home Room Teacher Comments: *Briefly describe why you think your student would be a good exchange student and a good ambassador for Scotch College.*

Home Room Teacher:	
Signature:	
Date:	

PARENT/GUARDIAN REFERENCE

Please provide a brief outline on why you consider your child would be a good exchange student and a good ambassador for Scotch College.

Please mention your child's level of independence and level of responsibility and maturity.

PARENT/GUARDIAN CONSENT FORM	
I am agreeable for my child	
to be selected to attend a student exchange programme	
I have read the information on the exchange programme and I am also aware of the costs involved.	
Name:	
Signature:	
Date:	

STUDENT EXCHANGE PROGRAMME RULES

It is important for you to consider carefully and understand the following:

Whilst on exchange you are acting as an ambassador of your country and more specifically Scotch College. This is a position not to be taken lightly, as your time with the host school obviously leaves a deep and lasting impression and one that will affect future exchange prospects with that institution. To help you with this, read and understand the following points and why they are in place:

- 1 You must abide by the regulations of the host school concerned
- 2 You must act positively as a member of the host school and boarding house or host family and fulfil responsibilities; and perform duties appropriate to your age
- 3 You may be permitted to travel only when you are accompanied by a staff member, host parents or when participating in an organised trip. At any other time it is with the express permission of the host House parent/Head teacher or Host school
- 4 You will keep a journal or blog while on exchange and be prepared to give a written report of your exchange for publication in your host school's magazine/journal. You may be requested to make a presentation to a school assembly

Engaging in any of the following acts during the period of the exchange jeopardises the continuation of the exchange and may cause the host school to return you to Scotch College:

These acts include the following:

- 1 Absenteeism from school without proper reasons
- 2 Disobeying school rules regarding alcoholic beverages and smoking
- 3 Disobeying other published rules and regulations of the host school

I agree that I understand the information above.	
Student's Signature:	
Date:	
Parent/Guardian's Signature:	
Date:	

Please return this completed form, together with the Parent/Guardian Reference and signed Exchange Programme Rules form to Middle School Reception.